

Clinical and Care Governance Committee

TEAMS

Thursday 19th 2pm-4pm

MINUTE

	Item	Action
1.	<p>WELCOME AND APOLOGIES</p> <p>PRESENT Sarah Compton Bishop (SCB) – IJB Deputy Chair (Chair) Rebecca Helliwell (RH), Associate Medical Director Elizabeth Higgins (EH)– A&B Lead Nurse Fiona Campbell (FC)-Clinical Governance Manager Sarah Campbell (SC) – Clinical Governance Support Manager Charlotte Craig (CG) - Business Improvement Manager Linda Currie (LC) – Lead AHP Caroline Cherry (CC)– Head of Service (Older People) Donald MacFarlane (DMc) -Assistant Clinical Dental Director Fiona Thomson (FT) – Lead Pharmacist Julie Lusk (JL) – Head of Service Kieron Green (KG)– IJB Chair Jean Boardman (JB)– IJB Member Sandy Taylor (ST)– IJB Member Nicola Gillespie – (NG) – Service Manager Mental Health Angus McTaggart (AMc) – Clinical Lead, Islay & Jura Fiona Owen (FO)– Local Area Manager Cowal Pamela MacLeod (PM) – Professional Lead – Social Work Donald Watt (DW) – Service Manager Registered Services Caroline Henderson (CH) – Acting Locality Manager Oban Hospital Alan Beresford (AB)– Local Area Manager Islay Carol-Anne McDade (CMcD)– Area Manager Helensburgh Linda Skrastin – Child Health Manager Claire Higgins (CHg) – PA to Lead Nurse</p> <p>APOLOGIES Joanna Macdonald (JMcD) – Chief Officer Patricia Renfrew (PR) – Interim Head of Service C&F Fiona Broderick (FB) – Staff Side</p>	
2.	<p>Declaration of Interest None</p>	

3.	<p>MINUTE OF LAST MEETING Agreed as accurate and approved.</p> <p>Jean Boardman asked if School Councillors have been appointed – update to be given at CAMHS agenda item.</p>	
4.	<p>QUALITY AND EFFECTIVENESS OF CARE</p> <p>4.1 Inspections</p> <ul style="list-style-type: none"> • HEI/OPAH <p>EH spoke to tabled summary report on HEI visit.</p> <p>EH informed the group that on 27th October 2020, Cowal Community Hospital had an unannounced Hospital Inspection carried out by Healthcare Improvement Scotland (HIS). On the day verbal feedback was positive with some areas for improvement. The formal report is due to be published in January 2021</p> <p>SCB expressed and noted thanks to the staff involved.</p> <p>The report has been noted by the Committee.</p> <p>4.2 Care Inspectorate enquiry into decision making and partnership working in relation to care at home and housing support services during the COVID-19 pandemic</p> <p>CC spoke to tabled report.</p> <p>The Care Inspectorate carried out a National Enquiry into decision making and partnership working in relation to care at home and housing support services during the COVID-19 pandemic.</p> <p>The key aim was to properly understand how HSCPs and providers responded to the pandemic and what lessons have been learned.</p> <p>A copy of the Argyll and Bute response to the survey is attached in Appendix 1 of the report.</p> <p>The report details challenges, actions, findings and recommendations.</p> <p>Work is underway in terms of respite future model.</p> <p>Two posts going to WFM in relation to unpaid carers</p> <p>SCB queried how patient experience is captured</p> <p>What happens with the recommendations? Purpose of today was to sight on the work. Progress on recommendations to come back here</p> <p>The report has been noted by the Committee.</p>	

4.3 Winter Planning

CC spoke to tabled report.

The report summarised the requirements and operational plans for winter planning for Argyll and Bute as part of NHS Highland's response.

The report also highlights key pressures in relation to winter planning in the midst of Covid-19 and remobilisation.

Winter Planning Co-coordinator is to be appointed to.

RH explained what Flow Navigation Centre is and informed the committee that A&B's will be based in North Highland.

A bid has been put into the HSCP to enhance the responder service on Islay.

EH informed the Committee around 68% of all Health and Social Care Staff have received their Flu Vaccination.

The report has been noted by the Committee.

4.4 Covid Update

RH updated the Committee on current Covid-19 status across Argyll and Bute.

Currently there are small numbers of Covid-19 diagnosis in Argyll and Bute.

There are currently no clusters or outbreaks.

The boundary with Glasgow is a concern but as of yet this has had no major effect on cases.

Public Health provides an update every day at the huddle. Any matters of escalation from the A&B huddle are taking to NHSH huddle and then escalated to NHSH Silver.

There is involvement in key group such as Testing, Huddles & Primary Care meetings. This allows Argyll & Bute to be involved in strategic development.

Julie highlights that staff travelling from areas outwith Tier Two will need to be supplied with their 'essential worker' letters/cards.

JB asked if we have a full complement of Contact Tracers. There been a successful recruitment within North Highland.

JL highlights that Management visibility on site may be reduced due to essential travel rules.

Noted by the committee

RH left the meeting at 3pm

<p>6.</p>	<p>SAFETY & EXPERIENCE</p> <p>6.1 HSCP Health and Safety Group Action log (for noting) Noted by the Committee</p> <p>Action Log – Two fire safety incidents are being reviewed. SCB concerned</p> <p>6.2 CAMHS LS spoke to tabled report.</p> <p>Committee was asked to note the current status of the CAMHS Service. LS informed the Committee about the impact Covid has had on the service and the individuals who access the service.</p> <p>Prior to lockdown it was identified the CAMHS service required more resource and this is now starting to progress.</p> <p>CAMHS SLWG and Project Board continue meet.</p> <p>Work in collaboration with SG to develop a work plan – exploring and identifying the gaps in the work provision.</p> <p>Recruitment has been an ongoing issue although this has improved.</p> <ul style="list-style-type: none"> - Psychiatrist for the West of the HSCP has been appointed. - There has been successful recruitment of CAMHS Manager who will take up post in mid/late Jan 2021 - Introduction of School Counselling Service is progressing with 7.5 FTE posts being recruited to. Candidates have been interviewed and appointed. The posts will be spread across the HSCP. <p>JL – highlighted recent documents from SG section 6 and informed the committee that there is a requirement to be looking at how we develop a population mental health response.</p> <p>SCB informed the Committee that in October she and Gaenor Rodger received a letter from CAMHS staff. Both raised at their respective Committees. Pam Dudek, Chief Executive NHSH, has since met with the team.</p> <p>Update to come to next meeting</p> <p>LC left meeting at 3.20pm</p>	
<p>7</p>	<p>SCHEDULED REPORTS FOR NOTING</p> <ul style="list-style-type: none"> - Bute and Cowal Report noted 	

	<ul style="list-style-type: none"> - Helensburgh and Lomond No report supplied - Mid Argyll, Kintyre and Islay Kintyre report noted TW gave verbal update for Mid Argyll. The final patient has today left Fyneview (Knapdale) . Staff of this service will be deployed into new roles. - Oban, Lorn and Isles CH presented report and highlighted the below issues; <ul style="list-style-type: none"> - Complaint themes around breaking bad news to families during Covid and family not being able to visit in normal numbers. - Highlighted great work of the Domestic and Lab staff. - Island of Coll and Mull are experiencing some staffing issues. - Lack of Homecare within Oban Area is a challenge - Staff dining room facilities are a challenge due to Covid restrictions SCB asks how family know what the visiting restrictions are. CH informs this is discussed on admission. CH left meeting at 3.40pm - Mental Health NG presented report and highlighted the below issues; <ul style="list-style-type: none"> - Staffing remains an issue. The inpatient ward remains to have a large vacancy factor. - Increase in V&A incidents - V&A Training out of date for some staff, work ongoing to rectify this. - LD, PD and Autism Report noted 	
8	AOCB	
9	DATE, TIME AND VENUE FOR NEXT MEETINGS TBC	